

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for filing of Corporate Governance Report.

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com).

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser".
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

For Elegant Floriculture & Agrotech (I) Ltd.

[Signature]
Director/Auth. Signatory

[Home](#)[Validate](#)[Import XML](#)**General information about company**

Scrip code	526473
NSE Symbol	
MSEI Symbol	
ISIN	INE152E01013
Name of the entity	ELEGANT FLORICULTURE & AGROTECH (INDIA) LIMITED
Date of start of financial year	01-04-2019
Date of end of financial year	31-03-2020
Reporting Quarter	Quarterly
Date of Report	31-12-2019
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

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For Elegant Floriculture & Agritech (i) Ltd.


Director/Auth. Signatory

Sl. No.	Name of the Director	Age	CIN	Category of Director	Qualification		Date of Birth	Whether present provision of the Companies Act, 2013 is applicable	Date of appointment	Date of re-appointment	Date of resignation	Number of shares held by the Director	Number of shares held by the Director as a promoter	Number of shares held by the Director as a director	Number of shares held by the Director as a director	Number of shares held by the Director as a director	Number of shares held by the Director as a director	Number of shares held by the Director as a director	Number of shares held by the Director as a director	Number of shares held by the Director as a director	
					For appointment	For re-appointment															
1	Mr. Anand Kumar Singh	58	250000	Independent Director	Yes	Yes	18/01/1972	Yes	18/01/2018	18/01/2018	15,00,000	0	0	0	0	0	0	0	0	0	0
2	Mr. Anand Kumar Singh	58	250000	Independent Director	Yes	Yes	18/01/1972	Yes	18/01/2018	18/01/2018	15,00,000	0	0	0	0	0	0	0	0	0	0
3	Mr. Anand Kumar Singh	58	250000	Independent Director	Yes	Yes	18/01/1972	Yes	18/01/2018	18/01/2018	15,00,000	0	0	0	0	0	0	0	0	0	0
4	Mr. Anand Kumar Singh	58	250000	Independent Director	Yes	Yes	18/01/1972	Yes	18/01/2018	18/01/2018	15,00,000	0	0	0	0	0	0	0	0	0	0
5	Mr. Anand Kumar Singh	58	250000	Independent Director	Yes	Yes	18/01/1972	Yes	18/01/2018	18/01/2018	15,00,000	0	0	0	0	0	0	0	0	0	0

For **Elegant Floriculture & Agrotech (I) Ltd.**

 Director/Author, Signatory

Annexure 2

1. Composition of Committees

Whether the Audit Committee has a regular Chairperson

Yes

Note: Please refer DR, after entering DR, Name of Committee members and Category 1 of Directors shall be printed automatically.

Sl.	DR Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0014794	SURESH SURESH GUPTA	Non-Executive - Independent Director	Chairman	11-03-2017		
2	0015190	SUDHAKAR AGARWAL	Non-Executive - Independent Director	Member	21-03-2017		
3	0012709	RAJESH KUMAR SHUKLA AGARWAL	Executive Director	Member	21-03-2017		
4							
5							
6							
7							
8							
9							
10							

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1	0014794	SURESH SURESH GUPTA	Non-Executive - Independent Director	Chairman	14-04-2014		
2	0041190	SUDHAKAR AGARWAL	Non-Executive - Independent Director	Member	18-04-2014		
3	0012714	RAJESH KUMAR SHUKLA AGARWAL	Non-Executive - Non-Independent Director	Member	18-01-2013		
4							
5							
6							
7							
8							
9							
10							

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2	0041190	SUDHAKAR AGARWAL	Non-Executive - Independent Director	Member	18-01-2014		
3	0012714	RAJESH KUMAR SHUKLA AGARWAL	Non-Executive - Non-Independent Director	Member	18-01-2013		
4							
5							
6							
7							
8							
9							
10							

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Sl.	DR Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please refer DR, after entering DR, Name of Committee members and Category 1 of Directors shall be printed automatically.

Sl.	DR Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please refer DR, after entering DR, Name of Committee members and Category 1 of Directors shall be printed automatically.

Sl.	DR Number	Name of Committee members	Name of other members	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

For Elegant Floriculture & Agrotech (I) Ltd.

[Signature]
Director/Auth. Signatory

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Validate

Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

Add Notes

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	07-08-2019			Yes		
2	03-09-2019	26		Yes		
3	14-11-2019	71		Yes	5	2

Add

Delete

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* to be filled in only for the current quarter meetings

For Elegant Fertilizers & Agrotech (I) Ltd.

[Signature]
Director/Auth. Signatory

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Add Notes

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Add							
	Delete							
1	Audit Committee remuneration and remuneration committee	07-08-2019				Yes		
2	Stakeholders relationship Committee	07-08-2019				Yes		
3	Committee	07-08-2019				Yes		
4	Audit Committee remuneration and remuneration committee	14-11-2019	98			Yes	3	2
5	Stakeholders relationship Committee	14-11-2019				Yes	3	2
6	Committee	14-11-2019				Yes	3	2

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* to be filled in only for the current quarter meetings

For Elegant Flight
 Agrotech (I) Ltd.
 Director/ Auth. Secretary

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Annexure 1

V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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For Elegant Floriculture & Agrotech (I) Ltd.



Director/Auth. Signatory

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Annexure 1		
VI. Affirmations	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Yes

Add Notes

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Dr. Rajendra Prasad
Director/ Auth. Signatory

Dr. Rajendra Prasad
Director/ Auth. Signatory

Annexure-1	
Sr	Subject
1	Name of signatory
2	Designation
Compliance status	
Aditi Jain	
Company Secretary and Compliance Officer	


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Signatory Details	
Name of signatory	Aditi Jain
Designation of person	Company Secretary and Compliance Officer
Place	Mumbai
Date	11-01-2020

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For Elegant Floriculture & Agrotech (I) Ltd.


Director/ Auth. Signatory